



Roscommon ICC position

Huron Pines AmeriCorps Position Description

**POSITION TITLE:** Resource Protection Technician  
**PRIMARY SERVICE LOCATION:** Roscommon ICC, Roscommon MI.  
**RESPONSIBLE TO:** Donald Klingler, Resource Protection Manager

The Michigan Department of Natural Resources (DNR) manages a prescribed burn program for many objectives including wildlife, timber, fuels reduction and recreation, while emphasizing the unique characteristics and values of the forest. In order to achieve these objectives these sites and habitat need to be monitored through site visits and photographs. These visits will be organized and shared with conservation partners, volunteers and Department staff.

In partnership with the Huron Pines AmeriCorps program, the DNR is offering an opportunity for a full time member to serve at the Roscommon ICC. The position will conduct monitoring, digitizing historical documents and photographs. This will require working close with the Fire Management Specialists for monitoring objectives. This may also include mapping of sites, trails and forest stands that may be proposed for treatments or follow-ups. It will also include invasive species control for spraying and RX burns.

The successful applicant will have a strong natural resources background, knowledge in fire management, and be comfortable working collaboratively with people. The member should be able to prioritize and manage multiple projects simultaneously and have the ability to work independently. The member may be required to complete tasks alone in the field in a variety of adverse weather and terrain conditions. The member may be asked to operate chainsaws, tractors and other large equipment. A Michigan's Driver's License is a must. Preference will be given to candidates with excellent written and verbal communication skills and some hands-on experience.

**SCOPE AND PURPOSE OF SERVICE:** The Resource Protection Technician will be involved in a diverse set of projects to improve natural resources management in the Lower Peninsula. The employees time will be split between units based upon workload and timing of year to complete field work. Some experience in reading maps, using GPS's and conducting scientific field surveys is preferred. Onsite training will also be provided. The member will be involved in monitoring and assessing treatment effectiveness to state land areas and other habitat improvement including invasive species removal. Service locations include the Lower Peninsula state forest lands, other public office sites, and a variety of field sites. Most travel will be day travel around the forest and strenuous physical activity will be required.



4241 Old US 27 South, Suite 2, Gaylord, Michigan 49735 (989) 448-2293 [www.huronpines.org](http://www.huronpines.org)

Huron Pines AmeriCorps is a program of Huron Pines and is supported in part by the Corporation for National and Community Service, Michigan Community Service Commission, Huron Pines and contributions from host sites.  
Huron Pines is a nonprofit 501(c)(3) organization and an equal opportunity provider.

### POSITION DUTIES AND RESPONSIBILITIES:

Program: Resource Protection & Management

- Inventory and monitor invasive species
- Update tracking database and prioritize sites
- Design and implement invasive species removals
- Complete forest regeneration surveys
- Create restoration plans for timber sale landings and planting them with trees and shrubs
- Digitizing files and photographs
- Vegetation identification and monitoring
- Completing reports
- Mapping
- Fire Cache Inventory

Program: Coordinating with Volunteers and other organizations

- Coordinate with the Adopt-A-Forest program and volunteers to clean up state forests
- Coordinate with local conservation clubs and other organizations on various projects
- Coordinate with Fire Protection staff deliver prevention materials to schools and events
- Coordinate with other DNR divisions to coordinate multiple programs/projects
- Present natural resource information to the public at various events
- Participate in DNR trainings and other staff meetings as necessary.

### PROGRAM REQUIREMENTS:

- Prepare and submit 2-week schedules, timesheets and mileage reimbursement forms
- Conduct at least 2 presentations to community groups about Huron Pines AmeriCorps
- Engage at least 30 volunteers in conservation activities
- Submit 4 "Great Stories"
- Provide regular project updates and photos for the website
- Represent yourself as a Huron Pines AmeriCorps member at all times
- Attend required trainings provided by the AmeriCorps Coordinator

### QUALIFICATIONS:

- ✓ Bachelor's Degree
- ✓ Computer efficiency (typing, email, word processing, excel)
- ✓ Ability to pass a background check\*
- ✓ U.S. citizen, national, or lawful permanent resident alien
- ✓ Commitment to conserving the forests, lakes and streams of Northeast Michigan

On occasion, service will be required at an off-site location. Use of a personal vehicle may be required to perform duties (mileage will be reimbursed). This is a 40 hour per week position and runs from January 4-November 9, 2018. Benefits include \$12,630 living stipend, health insurance, \$5,730 education award and student loan deferment.

Applications and directions are available at [www.huronpines.org/ameriCorps](http://www.huronpines.org/ameriCorps) and will be accepted until September 29, 2017.

**Reasonable accommodations:** If you need to make a request for a reasonable accommodation, due to a disability, such as obtain materials in a format that works for you or to fully participate in the application process, please contact Jake Jermac, AmeriCorps Coordinator at (989) 448-2293 x30 or [jake@huronpines.org](mailto:jake@huronpines.org).

\*Registered sex offenders are not eligible for AmeriCorps positions.