



Michigan Sea Grant

Huron Pines AmeriCorps Position Description

**POSITION TITLE:** Education and Outreach Program Coordinator  
**PRIMARY SERVICE LOCATION:** Macomb County, MI  
**RESPONSIBLE TO:** Justin Selden, Program Instructor and Steve Stewart, Senior Educator

Michigan Sea Grant Extension advances Great Lakes Literacy and stewardship in southeast Michigan and that effort will be supported by the AmeriCorps member. The member will primarily serve Macomb County, and will be integral in broadening the reach of three successful programs: the Great Lakes Education Program, serving upper elementary/middle school students and teachers; Summer Discovery Cruises, addressing the need for public education and stewardship; and Water Conservation education, serving lower elementary students and teachers. These three programs engage schools, educators, students and the public in Great Lakes-focused experiential learning that moves participants forward in understanding their roles as Great Lakes stewards and in taking subsequent stewardship actions.

In a typical year, some 3,000 students, 100 teachers and 400 adult chaperones from 25 school districts participate in the Great Lakes Education Program regionally. Participation of students from underrepresented populations consistently exceeds that of the general population. Program evaluations show that 94% of teachers feel a greater responsibility for the Great Lakes following participation with 21% engaging their students in new Great Lakes stewardship activities.

Summer Discovery Cruises reach some 1,500 informal learners of all ages annually, with evaluations showing 89% feeling a greater Great Lakes responsibility, with 16% engaging in new stewardship actions.

Water Conservation education helps lay the stewardship foundation for more than 3,000 students each year in Macomb County. Many schools also use their Great Lakes Education Program and/or water Conservation education experiences as part of their Michigan Green Schools Initiative applications. MSU Extension and Michigan Sea Grant cooperatively work to advance Great Lakes literacy and stewardship in SE Michigan and will provide leadership and oversight for involvement of the AmeriCorps member in these efforts.

**SCOPE AND PURPOSE OF SERVICE:** Please indicate major tasks and service locations and state if travel and physical activity are required.

The HPA member will expand our capacity to reach more schools through the Great Lakes Education Program (GLEP), reach a broader public through our Summer Discover Cruises (SDC), and expand the capacity of the Water Conservation (WC) education in Macomb County.

GLEP is a vessel-based program and cruises take place on the Clinton River, Black Creek, and Lake St. Clair. Cruises last approximately 2.5 hours and typically leave from Mount Clemens, MI in the morning and arrive at Lake St. Clair Metropark around lunch, where classes are dropped off and loaded for the return trip back to Mount Clemens. WE can accommodate up to four classes a day, and the member will be in charge of overseeing program delivery on one of two decks when they are both occupied.

SDC cruises dock at Lake St. Clair Metropark and take place on Black Creek, Lake St. Clair, and the St. Clair River. Cruise lengths vary from two to five hours. Members help with program delivery, vessel docking, and safety.

WC programs take place in the classroom and last 45-60 minutes. Several programs at a single school may take place on the same day.

4241 Old US 27 South, Suite 2, Gaylord, Michigan 49735 (989) 448-2293 [www.huronpines.org](http://www.huronpines.org)



**POSITION DUTIES AND RESPONSIBILITIES:** Please indicate concrete deliverables the member should accomplish-the more specific outcomes listed, the better.

### Great Lakes Education Program

- Be shipboard for 40 GLEP cruises
- Take part in volunteer recruitment and training
- Take part in ongoing update of curricular materials
- Participate in social media and advertising campaigns
- Represent Michigan Sea Grant and MSUE at professional workshops, meetings, and outreach activities

### Summer Discovery Cruises

- Participate in 30 SDC Cruises
- Assist in program evaluation
- Participate in social media and advertising campaigns
- Represent Michigan Sea Grant and MSUE at professional workshops, meetings, and outreach activities

### Water Conservation

- Deliver 100 WC Programs
- Take part in volunteer recruitment and training
- Take part in ongoing update of curricular materials
- Take part in teacher/class program recruitment and scheduling
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### PROGRAM REQUIREMENTS:

- Prepare and submit 2-week schedules, timesheets and mileage reimbursement forms
- Conduct at least 2 presentations to community groups about Huron Pines AmeriCorps
- Engage at least 30 volunteers in conservation activities
- Submit 4 "Great Stories"
- Provide regular project updates and photos for the website
- Represent yourself as a Huron Pines AmeriCorps member at all times
- Attend required trainings provided by the AmeriCorps Coordinator

### QUALIFICATIONS:

- ✓ Bachelor's Degree
- ✓ Computer efficiency (typing, email, word processing, excel)
- ✓ Ability to pass a background check\*
- ✓ U.S. citizen, national, or lawful permanent resident alien
- ✓ Commitment to conserving the forests, lakes and streams of Northeast Michigan

On occasion, service will be required at an off-site location. Use of a personal vehicle may be required to perform duties (mileage will be reimbursed). This is a 40 hour per week position and runs from January 4- November 9, 2018. Benefits include \$12,630 living stipend, health insurance, \$5,730 education award and student loan deferment.

Applications and directions are available at [www.huronpines.org/amicorps](http://www.huronpines.org/amicorps) and will be accepted until September 29, 2017.

**Reasonable accommodations:** If you need to make a request for a reasonable accommodation, due to a disability, such as obtain materials in a format that works for you or to fully participate in the application process, please contact Jake Jermac, AmeriCorps Coordinator at (989) 448-2293 x30 or [jake@huronpines.org](mailto:jake@huronpines.org).

\*Registered sex offenders are not eligible for AmeriCorps positions.