

# Huron Pines Stewardship Technician | 2018

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**SCOPE AND PURPOSE OF WORK:** The Stewardship Technician will participate in implementing a variety of habitat restoration projects across aquatic and terrestrial ecosystems in Northeast Michigan. Working as part of a team, this dynamic position will include controlling invasive plant species, completing large scale vegetation inventories, planting native trees and shrubs, and streambank restoration. We are looking for a motivated individual that wants to develop their professional skills in conservation resource management. Someone that will be a strong team member, help solve problems, and maintain a high level of on-site customer service. The ideal candidate will show meaningful experience in the areas of invasive weed management, digital mapping and use of power equipment.

**ABOUT HURON PINES:** Huron Pines is a non-profit organization with the mission to protect the Great Lakes by conserving the forests, lakes and streams of Northeast Michigan. Our Gaylord-based organization is the coordinator of a large regional invasive species partnership, the Northeast Michigan Cooperative Weed Management Area, managing the treatment of invasives plants throughout 12 counties. With a staff of 12 and close relationships with a variety of partners and supporters, Huron Pines provides the leadership necessary to identify stewardship opportunities and coordinate those programs where the organization can have the greatest impact in restoring, enhancing or sustaining the region's natural resources. Huron Pines has more than 40 years' experience pulling together private-public sector partnerships in order to take a collaborative approach to solving problems.

## **POSITION DUTIES AND RESPONSIBILITIES:**

- Partner with staff, AmeriCorps members, agencies and landowners to locate and control invasive species through chemical and physical removal techniques, implement wildlife habitat improvement projects, develop recreational trails and streambank restoration.
- Maintain a high level of communication with the Habitat Project Manager and Crew Leader.
- Maintain accurate and complete written records, distributing them to the proper project manager upon completion.
- Submit daily treatment reports that include electronic and paper forms, digital photos, and GPS/GIS data for each treatment site while supporting all other project reporting as needed.
- Conduct site visits to collect information that will help guide our work and to develop landowner cost estimates.
- Properly manage and submit receipts on a regular basis.
- Identify resource concerns and relay those finding to Huron Pines staff. For example, looking for streambank erosion, forest disease, or wildlife habitat needs.
- Safely use and care for all resources, including power equipment, hand tools, chemicals and vehicles.

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## **REQUIRED QUALIFICATIONS:**

- Bachelor's degree from an accredited college or university; natural resource, biology, or related field of study
- Proficient using GPS/GIS mapping, digital photography and advanced computer skills
- Have the experience to create an adaptable schedule to work around changing weather conditions
- Must maintain a valid driver's license
- Have proficiency in using Microsoft Office and Google Suite

## **PREFERRED QUALIFICATIONS:**

- A minimum of one year's experience completing natural resource management projects
- Ability to identify native and invasive species common to the state of MI
- Must be able to obtain the Michigan Commercial Pesticide Applicator Certificate, including categories 5 and 6, within 2 weeks of hire date
- Must be able to work efficiently outdoors in varying conditions and terrain
- Experience with herbicides, including safety, proper storage, mixing, and application
- Experience with various tools, including: chain saws, power winches and post drivers
- Ability to work in a project team setting
- Experience with GIS mapping
- Excellent verbal and written skills; ability to explain complex technical information in a way that a wide variety of audiences can understand
- Demonstrated ability to handle multiple tasks, prioritize workload and respond with flexibility to changing project needs
- Commitment to the mission and goals of Huron Pines and a passion for Michigan's natural resources
- Have experience driving pickup trucks while towing loaded trailers

Huron Pines is an equal opportunity employer. This is an at-will, seasonal, non-exempt position. Huron Pines plans on filling 2 positions with this announcement. Anticipated employment dates are May 14 – October 26 (~930 hours). This position pays \$14.00/hr., not to exceed 40 hours per week, with some weekend work required. Employee will receive 3 paid Federal holidays and up to 5 days of paid leave. Employee will use the Huron Pines vehicle for work tasks and will be reimbursed for use of personal vehicle. This position will require frequent travel and the occasional overnight stay. Based on a positive review at the completion of the work season, there is the opportunity for a \$500 quality incentive award.

**RESPONSIBLE TO:** Habitat Project Manager

**DUTY LOCATION:** Gaylord, Michigan

**Please send a cover letter, resume and three references to: [john.frye@huronpines.org](mailto:john.frye@huronpines.org)  
This rolling application will be open until the positions are filled.**