



Leslie Science & Nature Center

Huron Pines AmeriCorps Position Description

POSITION TITLE: Educator
PRIMARY SERVICE LOCATION: Ann Arbor, MI
RESPONSIBLE TO: Karen Rendell, Operations Director

Leslie Science & Nature Center is a non-profit urban science and environmental education center serving youth, families, and communities throughout southeastern Michigan and beyond. LSNC educates and inspires children and adults to discover, understand, and respect their natural environment. Through experiences with LSNC, individuals and communities establish lifelong connections with the natural world and work to support and protect it for future generations.

Our ideal candidate will have:

- Bachelors Degree or 2 years experience in environmental education, interpretation, recreation, natural resources, education, or related field is desirable. Previous experience working with youth is a plus.
- Knowledge of Michigan's natural history.
- Ability to effectively communicate with diverse audiences, demonstrated public speaking skills, and ability to communicate with enthusiasm.
- Ability to work quickly, efficiently, multi-task, and be flexible and adaptable on a daily basis.
- Experience and ability to work well independently and in a team environment.

SCOPE AND PURPOSE OF SERVICE:

This position requires a 6 month commitment. During this time this position will organize, lead, and educate in a variety of environmental education, conservation, and stewardship opportunities. This position will primarily implement a wide variety of interpretive and environmental education programs, with opportunities to plan and develop programs. Programs are delivered to audiences of varying ages and abilities to increase the enjoyment and understanding of the cultural and natural resources of southeast Michigan ecosystems, promote environmental awareness, and foster responsible stewardship. This position will also engage members of the public and volunteers by developing and delivering stewardship work days and weekend presentations that educate visitors on conservation and interpretive topics.

This position will be at one location primarily and at times will require travel to offsite locations though we will provide transportation or mileage reimbursement. This position will require a flexible schedule working nights and weekends at times throughout the 6 months. This position is physically demanding and will require the ability to work outside in all weather conditions, walk long distances on uneven ground and lift at least 50 pounds. As well the ability to work in an environment which includes exposure to environmental allergens including but not limited to dust, mold, pollen, live birds, insects, and other animals.

This position also offers the opportunity of onsite housing. We can offer housing including utilities in an unfurnished house centrally located on our property. Onsite housing is available because of the lack of available housing affordable for AmeriCorps stipends. Onsite housing is not mandatory for our member. If this is utilized then we will discuss the terms of this option that would include rules and expectations of use.



4241 Old US 27 South, Suite 2, Gaylord, Michigan 49735 (989) 448-2293 www.huronpines.org

POSITION DUTIES AND RESPONSIBILITIES:

- Prepare for and deliver high-quality and professional environmental education and interpretive programs in non-traditional and traditional settings including: on-site field trips, onsite visitor experiences, camps and public programs, and some special events.
- Provide good customer service to LSNC visitors and promote our mission.
- Responsible for care and maintenance of program supplies and equipment.
- Handle and teach with select animals
- Assist with animal husbandry
- Teach 7 weeks of summer camp.
- Take the lead on coordinating large events- Backyard Campout, Monarch Migration, Animal Haunts
- Be the lead on multi week water quality program- GM GREEN
- Coordinate and perform stewardship of trails and grounds including trail maintenance, native garden maintenance, site beautification including coordinating and leading volunteer workdays
- Effectively communicate, coordinate, and build respectful relationships with all members of the LSNC team to ensure overall success of LSNC programming.
- Attend required training, staff meetings, and events

PROGRAM REQUIREMENTS:

- Prepare and submit 2-week schedules, timesheets and mileage reimbursement forms
- Conduct at least 2 presentations to community groups about Huron Pines AmeriCorps
- Engage at least 30 volunteers in conservation activities
- Submit 3 "Great Stories"
- Provide regular project updates and photos for the website
- Represent yourself as a Huron Pines AmeriCorps member at all times
- Attend required trainings provided by the AmeriCorps Coordinator

QUALIFICATIONS:

- ✓ Bachelor's Degree
- ✓ Computer efficiency (typing, email, word processing, excel)
- ✓ Ability to pass a background check*
- ✓ U.S. citizen, national, or lawful permanent resident alien
- ✓ Commitment to conserving the forests, lakes and streams of Northeast Michigan

On occasion, service will be required at an off-site location. Use of a personal vehicle may be required to perform duties (mileage will be reimbursed). This is a 40 hour per week position and runs from May 7- November 9, 2018. Benefits include \$6,400 living stipend, health insurance, \$2,907.50 education award and student loan deferment.

Applications and directions are available at www.huronpines.org/ameriCorps and will be accepted until March 12, 2018.

Reasonable accommodations: If you need to make a request for a reasonable accommodation, due to a disability, such as obtain materials in a format that works for you or to fully participate in the application process, please contact Jennie Zoll, AmeriCorps Coordinator at (989) 448-2293 x22 or jennie@huronpines.org.

*Registered sex offenders are not eligible for AmeriCorps positions.