

## MI DNR – Atlanta Management Unit Huron Pines AmeriCorps Position Description

**POSITION TITLE:** Resource Protection Technician  
**PRIMARY SERVICE LOCATION:** Atlanta, Michigan  
**RESPONSIBLE TO:** Cody Stevens, Atlanta Unit Manager

The Michigan Department of Natural Resources (DNR) manages the Atlanta Management Unit for many objectives including wildlife, timber and recreation while emphasizing the unique characteristics and values of the forest. In order to achieve these objectives sensitive resources and habitat need to be monitored and protected. Restoration and protection of these resources need to be organized and completed working with conservation partners, volunteers and Department staff.

In partnership with the Huron Pines AmeriCorps program, the DNR is offering an opportunity for a full-time member to serve at the Atlanta Unit. The position will conduct resource inventories, update databases with site information and photos, coordinate and implement on the ground restoration projects including invasive species control with volunteers and other organizations, monitor forest regeneration and coordinate with volunteer & youth groups to organize tree plantings.

The successful applicant should have a strong natural resources background, knowledge of wildlife, and be comfortable working collaboratively with people. The member should be able to prioritize and manage multiple projects simultaneously and have the ability to work independently. The member may be required to complete tasks alone in the field in a variety of adverse weather and terrain conditions. The member may be asked to operate chainsaws, tractors and other large equipment. Preference will be given to candidates with excellent written and verbal communication skills and some hands-on experience with on-the-ground conservation projects are preferred.

**SCOPE AND PURPOSE OF SERVICE:** The Resource Protection Technician will be involved in a diverse set of projects to improve natural resources management in the Atlanta Management Unit. Some experience in reading maps, using GPS's and conducting scientific field surveys is preferred. Onsite training will also be provided. The member will be involved in monitoring and assessing damage to state land resources, conduct restoration to damaged areas and other habitat improvement including invasive species removal. Work locations include the Atlanta state forest lands, other public office sites, and a variety of field sites. Most travel will be day travel around the forest and strenuous physical activity will be required.

### **POSITION DUTIES AND RESPONSIBILITIES:**

Program: Conducting Resource Damage Assessments

- Projects and deliverables

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4241 Old US 27 South, Suite 2, Gaylord, MI 49735 | [huronpines.org/amicorps](http://huronpines.org/amicorps) | (989) 448-2293

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- Visit previously recorded damage sites and establish new ones
- Assess situation and provide detailed report, pictures and restoration plan
- Update tracking database and help prioritizing lists
- Implementing on the ground restoration projects
- Reroute trails, roads and other infrastructure to avoid resource damage
- Writing Grant requests for funding and material

## Program: Resource Protection & Management

- Projects and deliverables
- Inventory and monitor invasive species
- Update tracking database and prioritize sites
- Design and implement invasive species removals
- Complete forest regeneration surveys
- Create restoration plans for timber sale landings and planting them with trees and shrubs

## Program: Working with Volunteers and other organizations

- Projects and deliverables
- Work with the Adopt-A-Forest program and volunteers to clean up state forests
- Work with local conservation clubs and other organizations on various projects
- Work with Fire Protection staff deliver prevention materials to schools and events
- Work with other DNR divisions to coordinate multiple programs/projects
- Present natural resource information to the public at various events
- Participate in DNR trainings and other staff meetings as necessary.
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## PROGRAM REQUIREMENTS:

- Prepare and submit 2-week schedules, timesheets and mileage reimbursement forms
- Conduct at least 2 presentations to community groups about Huron Pines AmeriCorps
- Engage at least 30 volunteers in conservation activities
- Submit 4 “Great Stories”
- Provide regular project updates and photos for the website
- Represent yourself as a Huron Pines AmeriCorps member at all times
- Attend required trainings provided by the AmeriCorps Coordinator

## QUALIFICATIONS:

- ✓ Bachelor’s Degree
- ✓ Computer efficiency (typing, email, word processing, excel)
- ✓ Ability to pass a background check\*

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- ✓ U.S. citizen, national, or lawful permanent resident alien
- ✓ Commitment to conserving the forests, lakes and streams of Northeast Michigan

On occasion, service will be required at an off-site location. Use of a personal vehicle may be required to perform duties (mileage will be reimbursed). This is a 40 hour per week position and runs from January 14-November 15, 2019. Benefits include \$13,732 living stipend, health insurance, \$6,095 education award and student loan deferment.

Applications and directions are available at [www.huronpines.org/amicorps](http://www.huronpines.org/amicorps) and will be accepted until September 28, 2018.

**Reasonable accommodations:** If you need to make a request for a reasonable accommodation, due to a disability, such as obtain materials in a format that works for you or to fully participate in the application process, please contact Sarah Topp, AmeriCorps Coordinator at (989) 448-2293 x30 or [sarah@huronpines.org](mailto:sarah@huronpines.org).

\*Registered sex offenders are not eligible for AmeriCorps positions.

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