



Michigan United Conservation Clubs Huron Pines AmeriCorps Position Description

POSITION TITLE: Engagement Specialist
PRIMARY SERVICE LOCATION: Lansing, MI
RESPONSIBLE TO: Shaun McKeon, Education Director

Founded in 1937, Michigan United Conservation Clubs is the largest statewide conservation organization in Michigan. Its mission is to unite citizens to conserve, protect and enhance Michigan's natural resources and outdoor heritage

Organizational Values

- Fosters a conservation stewardship ethic in the public
- Protects the rights of the public to hunt, fish, trap and recreate outdoors
- Encourages the public to connect to our resources through active recreation
- Advocates for sustainable conservation practices and resource stewardship through sound scientific management.

In partnership with the Huron Pines AmeriCorps program, MUCC is offering an opportunity for a full time member to serve based at our headquarters in Lansing, MI. The Engagement Specialist will be involved in a wide variety of projects involving conservation throughout the state of Michigan. This position will design and implement a field based citizen science program working with volunteers, conduct outreach events in local schools and youth outdoor days, contribute to habitat restoration projects on public land, work with private landowners enhancing habitat connectivity and develop outreach materials to be shared throughout the state.

The successful applicant should have a strong natural resources, recreation or education background, knowledge of wildlife, and be comfortable working collaboratively with people. The member should be able to prioritize and manage multiple projects simultaneously and have the ability to work independently. The member may be required to complete tasks alone in the field in a variety of adverse weather and terrain conditions. Preference will be given to candidates with excellent written and verbal communication skills. Some hands on experience with on-the-ground conservation projects are preferred.

SCOPE AND PURPOSE OF SERVICE: The Engagement Specialist will be involved in a diverse set of projects to improve natural resources and educate the public on conservation issues. Some experience interacting with the public and working with youth is preferred. Onsite training will be provided. The member will be involved in developing new conservation programs and implementing existing projects, including utilizing volunteers to conduct stream surveys and conduct restoration and habitat improvement. The member will design and develop outreach to inform the public about current programs and to

highlight MUCC programs. Service locations include MUCC headquarters in Lansing and a variety of field sites. Most travel will be day-travel, some evenings and weekends will be required. Strenuous physical activity may be required.

POSITION DUTIES AND RESPONSIBILITIES:

Program- Citizen Science Program for Young Professionals

- Design a program to engage people ages 22-45 in a science-based field activity that will have an impact on
- Implement at least two events during the service year
- Programs could be but are not limited to stream surveys, wildlife monitoring, public access improvements, pollinator work, or tree planting
- Register and coordinate volunteers to participate in this program

Program- Education and Outreach

- Attend 10-15 outdoor focused outreach events providing hands on learning opportunities for youth and adults to learn about Michigan's waters and wildlife
- Conduct invasive species programming lessons at 3 outdoor shows during the winter of 2018
- Visit five schools to conduct classroom programs highlighting Michigan wildlife
- Work in partnership with MUCC's OTG and OTG Jr. Programs to engage students and adults in public land habitat improvement projects for game and non-game species.

Program- Expanding the Impact of MUCC Statewide

- Connecting our local affiliate clubs, community groups (Rotary, Kiwanis, Chamber etc), and corporations with On the Ground and other MUCC events in their area.
- Create presentations to collaborate more directly with local groups on habitat projects.
- Connecting with wildlife biologists in underserved areas to work with On the Ground and other MUCC events in their area.
- Researching, connecting with and sharing MUCC presentations/discussions with college student organizations interested in conservation and volunteerism.
- Developing educational and promotional materials
- Developing an assessment tool for collecting information on a regular basis from private landowner cooperatives on the quantity and types of habitat management activities they conducted on their property

PROGRAM REQUIREMENTS:

- Prepare and submit 2-week schedules, timesheets and mileage reimbursement forms
- Conduct at least 2 presentations to community groups about Huron Pines AmeriCorps
- Engage at least 30 volunteers in conservation activities
- Submit 4 "Great Stories"

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Developing leaders in conservation since 2007



- Provide regular project updates and photos for the website
- Represent yourself as a Huron Pines AmeriCorps member at all times
- Attend required trainings provided by the AmeriCorps Coordinator

QUALIFICATIONS:

- ✓ Associates Degree. Bachelor's Degree Preferred
- ✓ Computer efficiency (typing, email, word processing, excel)
- ✓ Ability to pass a background check*
- ✓ U.S. citizen, national, or lawful permanent resident alien
- ✓ Commitment to conserving the forests, lakes and streams of Northeast Michigan
- ✓ Must be First Aid/CPR Certified or willing to become certified

On occasion, service will be required at an off-site location. Use of a personal vehicle may be required to perform duties (mileage will be reimbursed). This is a 40 hour per week position and runs from January 14- November 15, 2019. Benefits include \$13,732 living stipend, health insurance, \$6,095 education award and student loan deferment.

Applications and directions are available at www.huronpines.org/amicorps and will be accepted until September 28, 2018.

Reasonable accommodations: If you need to make a request for a reasonable accommodation, due to a disability, such as obtain materials in a format that works for you or to fully participate in the application process, please contact Sarah Topp, AmeriCorps Coordinator at (989) 448-2293 x30 or sarah@huronpines.org.

*Registered sex offenders are not eligible for AmeriCorps positions.